# Data Single User Agreement

**INVESTIGATOR, PLEASE READ AND SIGN THE FOLLOWING STATEMENT:**

As the Investigator of Record, I understand that the NNTC has provided data to me for research purposes only. I acknowledge that these data have been disbursed for my express use only, that I will exercise a good faith effort to keep control over such data, and that I will not distribute any data or fractions of data to other investigators without the express permission of the NNTC. I acknowledge that providing any amount of data to colleagues, other investigators, or other laboratory facilities is specifically prohibited without written permission from the NNTC. I will direct all such requests for data to the NNTC central office. I also acknowledge that under no circumstances will the NNTC release the key that links coded private information to a specific individual.

Investigator of Record

 **Print Name:**

Investigator of Record

 **Sign Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:**

# NNTC Acknowledgment Agreement

**PLEASE READ AND SIGN THE FOLLOWING STATEMENT:**

As the Investigator of Record, I agree to provide specific acknowledgment of the National NeuroHIV Tissue Consortium and its Federal grant number(s) in any publication related to the use of these data. Individual sites and the Data Coordinating Center (DCC) should be acknowledged if their resources were used in any stage of the project. If, for example, a request is submitted through the DCC for data, and MHBB and CNTN provide data, the DCC and the two sites must be acknowledged. If two NNTC sites collaborate on a project and do not use the DCC resource, the two sites should be acknowledged.

“This publication was made possible from NIH funding [insert author’s funding source information]; along with shared resources from NIH funding through the NIMH, NIA, NIDA and NINDS by the following contract numbers:

Texas NeuroAIDS Research Center (TNRC): 75N95023C00016

California NeuroAIDS Tissue Network (CNTN): 75N95023C00014

National Neurological AIDS Bank (NNAB): 75N95023C00017

Manhattan HIV Brain Bank (MHBB): 75N95023C00015

Washington University in St. Louis School of Medicine (WUSM): 75N95024C00027

Data Coordinating Center (DCC): 75N95023C00013

Its contents are solely the responsibility of the authors and do not necessarily represent the official view of the NNTC or NIH.”

I understand that no member of the NNTC staff may be listed as a co-author on any publication unless there is a substantive scientific contribution above and beyond the provision of data. To include a NNTC staff member as a co-author, contact the DCC to obtain formal permission of the NNTC Director.

Investigator of Record

 **Print Name:**

Investigator of Record

 **Sign Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:**

# NNTC Data Sharing Agreement

**PLEASE READ AND SIGN THE FOLLOWING STATEMENT:**

The NIH [National Institute of Mental Health (NIMH) and The National Institute of Neurological Disorders and Stroke (NINDS)] sponsors this enterprise through cooperative agreements with the brain banking units. The NNTC Data Coordinating Center (DCC) coordinates, stores, and makes accessible all de-identified data obtained from the NNTC subjects and specimens derived from the subjects. As a recipient of data from the NNTC you agree to the following statements:

* The NIH expects NNTC recipients to provide the DCC with electronic copies of all data within twelve (12) months of receiving the materials or within a month of publication of data using samples from NNTC, following an update at 12 months.
* Continued reporting to the DCC should occur at least annually as the analysis progresses until the analysis is completed.
* Data can be embargoed to prevent its release until publication. All data will be referenced to the investigator and publication when relevant.
* For indexing purposes, the NNTC expects recipients to submit data in a specific format with an NNTC subject ID number; forms for this submission will be provided upon approval of the resource request.
* Data will be provided to the NNTC DCC in a format to be determined in conjunction with the DCC depending on the type of data. The DCC will provide templates and examples to the requestor upon approval of the request, followed by annual reminders.
* High-throughput data (genomic, gene expression, protein and metabolomics data) should be submitted to the appropriate NCBI repository (dbGap { <https://www.ncbi.nlm.nih.gov/gap/>} for genomic, GEO {<https://www.ncbi.nlm.nih.gov/geo/>} for gene expression, other data types if/as they become available), using their respective formats and the appropriate links provided to the DCC. Other high-throughput as well as medium- and low-throughput datasets and associated metadata are to be submitted to the DCC; working with the DCC to determine the best format to transfer data.

**Important:** Following receipt of NNTC specimens for any given request, all requestors *must* submit an annual progress report(s) to the DCC from prior requests (including a description of data obtained and a timeline for completion of the project), and experimental data from any completed projects, *before* any additional applications to the NNTC will be processed.

I understand that the NNTC intends to make these data available for qualified scientific investigators.

Investigator of Record:

 **Print Name:**

Investigator of Record:

 **Sign Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Date:**